

Decision Maker: Cllr John Lodge
Leader of Council

Date: 27 September 2021

Title: Designation of Takeley Neighbourhood Plan Area

Portfolio Holder: Cllr John Evans,
Portfolio Holder for Planning and Local Plan

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Key decision: No

Summary

1. The Council received an application from Takeley Parish Council for the designation of a Neighbourhood Area on 23 September 2021.
2. In accordance with The Neighbourhood Planning (General) Regulations (Amended 2015 and 2016) the application is for the whole Takeley Parish area and the Council is required to designate the specified area as a neighbourhood area.

Recommendations

3. To designate the Parish of Takeley as a Neighbourhood Development Plan Area.
4. The Plan Area as submitted by Takeley Parish Council should be supported and adopted as the Takeley Neighbourhood Development Plan Area.

Financial Implications

5. The District Council will contribute a maximum of £10,000.00 from the UDC Neighbourhood Fund once the designation has been confirmed.

Background Papers

6. The following papers were referred to by the author in the preparation of this report and are available for inspection from the author of the report.

None

Impact

7.

| | |
|---------------------------------|---|
| Communication/Consultation | No consultation is required as per regulation 5A of the Neighbourhood Planning (General) and Development Management Procedure (Amendment Regulations 2016). |
| Community Safety | None |
| Equalities | None |
| Health and Safety | None |
| Human Rights/Legal Implications | None |
| Sustainability | None |
| Ward-specific impacts | Takeley |
| Workforce/Workplace | None |

Situation

8. The Council received an application from Takeley Parish Council for the designation of a Neighbourhood Development Plan Area on 23 September 2021. This request was made under Section 5-7 of The Neighbourhood Planning (General) Regulations 2012 (as Amended 2015 and 2016).
9. No consultation is required as per regulation 5A of the Neighbourhood Planning (General) and Development Management Procedure (Amendment Regulations 2016).
10. The application includes the requisite map relating to the parish, a statement explaining why the area is considered appropriate for designation as a neighbourhood area and a statement confirming that the application has been made by a relevant body i.e., Parish Council in this case (Appendix 1).
11. The Parish Council has stated that the Neighbourhood Plan Area is contiguous with the Parish Boundary of Takeley (Appendix 2). The Parish Council consider that this is the appropriate area to be designated as it is the area administered by Takeley Parish Council.
12. As the application is for the entirety of the parish council area, with no part falling outside the parish boundary, the Council is obliged to approve the proposed "neighbourhood area" for the purposes of a neighbourhood plan. Reg 5A (1), Neighbourhood Planning (General) Regulations 2012.

13. At this stage no ideas have been developed about the type of policies which the Plan would include. However, this would be led by the Parish Council and their public consultation. The Neighbourhood Development Plan will need to be in conformity with the strategic policies of the District Local Plan for it to be accepted.

Risk Analysis

13.

| Risk | Likelihood | Impact | Mitigating actions |
|---|---|--------------------------------------|---|
| Concerns and complaints may be raised about the area designated | 1 – Low likelihood as the boundary is contiguous with the Parish Council which is a logical boundary. | 2 – Little or no impact would occur. | Publicising the designation in accordance with the Regulations. |

1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.

Appendices

Appendix 1 – Takeley Neighbourhood Area Application Form

Appendix 2 – Takeley Neighbourhood Area Map